

7<sup>th</sup> April 2026

## AGENDA

Dear Councillor,

You are summoned to a meeting of the:

### **Planning Advisory Committee**

**to be held on**

**Monday 13<sup>th</sup> April 2026 at 7pm**

**at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

#### **Membership:**

<b>Clr Allensby (West) Vice Chairman</b>	<b>Clr J Kirkwood (Broadway)</b>
<b>Clr Carter (West)</b>	<b>Clr Lee (Broadway)</b>
<b>Clr Hawker (West)</b>	<b>Clr Robbins (East)</b>
<b>Clr Keeble (West) Chairman</b>	

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk) prior to the meeting to enable this to be facilitated.

Yours sincerely



**Tom Dommett (CiLCA)**  
**Town Clerk and Responsible Financial Officer**

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- 1. Apologies for absence**  
**To receive and accept** apologies from those unable to attend.
  - 2. Declarations of Interest**  
**To receive** any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**3. Minutes**

**3.1 To approve and sign** as a correct record, the minutes of the Planning Advisory Committee meeting held on Monday 16<sup>th</sup> March 2026; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

**3.2 To note** any matters arising from the minutes of the Planning Advisory Committee meeting held on Monday 16<sup>th</sup> March 2026.

**4. Chairman's Announcements**

**To note** any announcements made by the chairman.

**5. Questions**

**To receive** questions from members of the committee submitted in advance to the Clerk.

*Standing Orders will be suspended to allow for public participation.*

**6. Public Participation**

**To enable** members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairman may read out statements submitted in advance.

*Standing Orders will be reinstated following public participation.*

**7. Reports from Unitary Authority Members**

**To note** any reports received which are relevant to this committee.

**8. Planning Applications**

**Responses available to the committee are:- Object, Support, No Objection, Comment, No Comment, Mixed, Called in by member or No objection subject to conditions.**

[PL/2025/09679](#)

**45 Portway, Warminster, BA12 8QQ**

Replacement of existing barn-style wooden doors on garage with roller doors that match the colour of the existing doors

[PL/2026/01420](#)

**Shepherds Cottage, Eastleigh Wood Lane, Bishopstrow, BA12 7BE**

Partial demolition and replacement of existing conservatory and construction of new entrance porch

[PL/2026/01621](#)

**Bugley Barton Farm, Victoria Road, Warminster**

Modify Section 106 Legal Agreement - Modification to affordable housing requirements - Schedule 2

[PL/2026/01630](#)

**13 Ludlow Close, Warminster, BA12 8BJ**

Proposed demolition, extension, reconfiguration and thermal upgrade works

[PL/2026/01814](#)

**16 Lower Marsh Road, Warminster, BA12 9PB**

Conversion of garage to create annexe for dependent family member

[PL/2026/01910](#) **Arndown, 7 Elm Hill, Warminster, BA12 0AU**  
Proposed Replacement Side extension & link Roof, New Single Storey Rear Extension, Landscaping including Swimming pool & Decking

[PL/2026/01683](#) **32 Market Place, Warminster, BA12 9AN**  
Conversion of rear part of existing GF commercial unit to form residential flat, retention of commercial unit to front portion of ground GF. Construction of single dwelling on hard standing area to rear of 2 Market place, including landscaping and amenities.

[PL/2026/01862](#) **32 Market Place, Warminster, BA12 9AN**  
Conversion of rear part of existing GF commercial unit to form residential flat, retention of commercial unit to front portion of ground GF. Construction of single dwelling on hard standing area to rear of 2 Market place, including landscaping and amenities.  
**Listed building consent (Alt/Ext)**

[PL/2026/02177](#) **Boreham Mill, Bishopstrow Road, Warminster, Wiltshire, BA12 9HQ**  
Prior Approval Part 3, Class MA: Commercial, business and service uses to dwellinghouses: Conversion of building into 6 flats comprising 3 x 3 beds and 3 x two beds - No external changes to the external facades is anticipated

#### **Tree Applications (for noting)**

[PL/2026/01689](#) **27 Yeates Field View, Warminster, BA12 9GA**  
Reduce sections over garden by 2.5-3m back to suitable growth points, to bring tree into scale with surroundings and mitigate against potential limb loss into garden.

[PL/2026/01712](#) **3 Lime Kiln Close, Warminster, BA12 0EX**  
TG1 Western Red Cedar - Reduce the height by up to 3 metres. Remove the lower small branches to crown lift up to 3 metres. Remove the larger diameter low branch that extends over the neighbours sheds. Lawson Cypress - Remove the lower small branches to crown lift up to 3 metres.

[PL/2026/01843](#) **48 Boreham Road, Warminster, BA12 9JR**  
T1 Birch tree - adjacent to neighbouring property (number 50) reduce in height by approx. 4m to suitable growth points and crown lift off the roof to give a clearance of approx. 1.5m T2 Laurel tree - reduce to a low stump to allow to re-sprout and be maintained as a smaller bush

9. **Street Naming** The naming of the proposed development of nine new dwellings at Land at Bradley Road, Warminster (PL/2024/01752). As part of the street naming and numbering process, Wiltshire Council require confirmation from the parish/town council that the proposed street name is acceptable before an application can be submitted. The proposed name chosen by the developer, Keysley Developments Ltd is

Botany Close. The name has been chosen to reflect the site's historic association with Botany Farm, of which the land originally formed part, this provides a meaningful local reference and maintains continuity with the area's heritage.

**Members to approve**

**10. Communications**

**Members to decide on items requiring a press release and to confirm a spokesperson if required.**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 18<sup>th</sup> May 2026**

Date rec'd Warm	Planning No	Description	Date reply due back to Wilts Council	Chair's decision 1. meeting (m) 2. no time for action (o) 3.extension (e)	Case Officer	Wiltshire Council decision
11.02.26	<a href="#">PL/2026/00933</a>	<b>78 East Street, Warminster, BA12 9BW</b> Prior Approval under Part 3, Class MA for the conversion of commercial to one bedroom dwelling.	11.03.26	(e) 17.03.26	Selina (Nina) Parker-Miles	
11.02.26	<a href="#">PL/2026/00668</a>	<b>21 Broadway, Warminster, BA12 8EB</b> Erection of a new single storey side extension	11.03.26	(e) 17.03.26	Andrew Thomas	
16.02.26	<a href="#">PL/2026/00468</a>	<b>20/22/24 Market Place, Warminster, BA12 9AN</b> Opening up areas of floors and roof to determine extent of damage and repairs required to carry out all essential repairs following approval of detailed specification of works to be carried out.	20.03.26	(m)	Jocelyn Sage	Approve with Conditions
16.02.26	<a href="#">PL/2026/01098</a>	<b>12A LOWER MARSH ROAD, WARMINSTER, BA12 9PB</b> T1 Sycamore tree nearest to the house. Asymmetric crown with bias towards the property and seating area. Reduce the height by up to 8 metres to create a French pollard. Tree work is to contain and retain the tree impacting on the garden and seating area. T2 Sycamore tree with 9 stems situated at the top of the lawn on the right. The 2 right hand stems are effecting the growth of the neighbours oak tree and extending over the useable lawn. Reduce all the long lateral branches on the front stem by up to 3.5 metres and reduce 2 long lateral branches on the other stem by up to 3,5 metres. Tree work is to contain the size of the crown and the impact on the surrounding gardens.	11.03.26	(o)	Kate Tate	

06.03.26	<a href="#">PL/2026/01536</a>	<b>55 FALCON ROAD, WARMINSTER, BA12 8FX</b> T1 - Oak tree - remove one lateral branch and reduce second lateral branch by 3m to leave at a length of 2m The branches are over extended and overhanging the garden and could potentially snap	28.03.26	(o)	Kate Tate	
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Date agenda to be sent out: 9<sup>th</sup> March 2026

Date of Planning Advisory Committee Meeting: 16<sup>th</sup> March 2026

# FORM A

## AUTHORISATION FROM TOWN/PARISH COUNCIL

**PLEASE NOTE: THIS FORM MUST BE COMPLETED BY THE TOWN / PARISH COUNCIL AND FORWARDED TO THE DEVELOPER TO BE SUBMITTED WITH THEIR APPLICATION.**

Town / Parish Council:

Development Site Address:

1 The Town/Parish Council agrees to defer responsibility for naming new streets to Wiltshire Council

IF SECTION 1 ABOVE IS SELECTED, PLEASE DISREGARD SECTION 2 BELOW AND SIGN AND DATE THE FORM AND RETURN TO THE DEVELOPER.

2 The Town/Parish Council agrees to accept responsibility for naming new streets, and will liaise directly with the developer, in accordance with Wiltshire Council policy

(a) Are you intending to name a street(s) after a living person? YES  NO

If YES please confirm you have enclosed **Form B** containing the written consent (*one consent form per new street required*).

(b) Are you intending to name a street(s) after a deceased person? YES  NO

Has the person been deceased for less than 50 years? YES  NO

If YES, please confirm you have enclosed **Form C** containing the written consent (*one consent form per new street required*).

If NO, consent is not required.

Agreed Street Name(s) (BLOCK CAPITALS please)

1	6
2	7
3	8
4	9
5	10

Signed: \_\_\_\_\_  
Parish Clerk

Dated: \_\_\_\_\_

**NOTE TO DEVELOPER:** Once received from the Town/Parish Council, this form **MUST** be included with your completed application